

SRH Programme Data Quality Assurance and Accountability Framework

VISTA Resources Integrated Consultancy (VISTA), is pleased to invite your organization to submit a proposal for establishing an SRH Programme Data Quality Assurance and Accountability Framework, comprising quarterly data quality assessments and biannual review sessions with state visits, across the eight priority states and 230 Primary Health Centres.

1. Background and Rationale

The Sexual and Reproductive Health (SRH) programme operates across eight priority states through integrated service delivery at 230 Primary Health Centres. Effective programme management depends on both systematic data quality assurance and structured accountability mechanisms, since accurate, timely, and reliable data, combined with regular performance review and course correction, enables evidence-based decision making and responsive programme management at all levels.

This assignment addresses two interlinked components of that need. First, on the data quality side, quarterly assessments across all 230 facilities are required to verify accuracy, completeness, timeliness, and reliability, and to track improvement trends over time. Second, on the accountability side, biannual review sessions with state visits are required to monitor implementation progress, resolve bottlenecks, and strengthen accountability for SRH outcomes.

The two components are designed to reinforce one another. Quarterly DQA findings directly inform biannual review discussions, enabling evidence based identification of systemic gaps and joint development of solutions, while review session decisions on programme modifications drive corrective actions that are verified in subsequent DQA cycles.

Focus states: across Akwa-Ibom, Benue, Ekiti, Enugu, Kebbi, Ondo, Taraba, and Zamfara

2. Objectives of the Assignment

- Ensure the accuracy, completeness, timeliness, and reliability of SRH programme data across all 230 PHCs in the eight priority states.
- Strengthen performance monitoring, implementation oversight, and bottleneck resolution through structured biannual review and state visits.
- Establish an integrated system in which data quality evidence and review session decisions mutually reinforce programme accountability and course correction.

3. Scope of Work

The assignment comprises two components, each aligned to a specific pillar of the data quality assurance and accountability framework.

- **Component 1 - Quarterly Data Quality Assessments:** Conduct four comprehensive data quality assessments annually across all 230 PHCs in the eight priority states
 - Review facility registers, data collection tools, and HMIS records, and verify facility reported data against source documents.
 - Conduct interviews with facility staff on data management practices.
 - Calculate standardized data quality scores by facility and state, and document gaps, root causes, and corrective actions.

- o Track and report improvement trends across quarters, and develop facility and state specific corrective action plans.
- **Component 2, Biannual Review Sessions:** Program implementation review with all states
 - o Plan and facilitate two biannual SRH programme review sessions with all eight priority states, covering Big Sister engagement, implementation research, revitalization activities, and other ongoing state level initiatives.
 - o Present overall programme performance with comparative state level analysis, including quarterly DQA findings and data quality trends.
 - o Facilitate discussion on bottlenecks, root causes, and solutions, and align on programme changes and strategic priorities.
 - o Develop and track state specific corrective action plans
- **Component 2 - Biannual Review Sessions and State Visits:** Facilitate two biannual SRH program review sessions with all eight priority states.
 - o Plan a biannual meeting with all implementing states to discuss overall program implementation across the core areas of Big sister engagement, implementation research, revitalization activities and other initiatives ongoing in the state
 - o Present overall programme performance with comparative state level analysis, including quarterly DQA findings and data quality trends.
 - o Facilitate discussion on bottlenecks, root causes, and solutions, and align on programme changes and strategic priorities.
 - o Develop and track state specific corrective action plans.
- Ensure coordination across both components so that DQA evidence and review session decisions form a single, mutually reinforcing accountability cycle.
 - o Use quarterly DQA reports and facility specific scores to inform and prioritize review session discussions and corrective actions.
 - o Verify review session decisions and agreed corrective actions in the subsequent DQA cycle.

4. Key Deliverables

- Four quarterly DQA reports documenting scores, trends, and corrective actions, with facility level score cards and state level summary reports.
- Annual DQA synthesis report with improvement trends and recommendations.
- Two comprehensive SRH review meeting reports per year, with meeting minutes and tracked action logs.
- State specific corrective action plans and state visit reports with findings and recommendations.
- Annual review synthesis report.

5. Duration and Reporting

The assignment is expected to run for twelve months, renewable, with quarterly DQA cycles and two biannual review sessions conducted across the period, supported by ongoing state visits. The successful bidder will report to the SWAp Office collaboration with NPHCDA.

6. Qualifications and Experience Required

- Capacity to conduct data quality assessments or health information system audits, including facility level record verification.
- Capacity to facilitate multi state programme review sessions and supportive supervision visits.
- Ability to mobilise and coordinate assessment and review activities backed by a clear staffing plan.
- Working familiarity with HMIS, DHIS2, and SRH or RMNCAH programme data systems, or a credible plan to build this quickly.

7. Proposal Submission Requirements

Interested firms are required to submit:

- Technical Proposal: Approach, workplan, tools and methodology to be used.
- Financial Proposal: Full program implementation budget.

8. Submission Guidelines

- Interested firms are required to submit their proposal to vistaprourementad@gmail.com no later than five (5) working days from the date of this publication. All enquiries should be directed to the same email address.
- *Note: Kindly submit all hardcopy proposals to Vista Resources Integrated Consultancy Limited, No. 13 Lingu Street, Wuse 2, FCT Abuja.*
- We look forward to receiving your proposal and appreciate your interest in supporting this critical initiative.